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以下是推荐信修改样例（节选）

The Admission Officers  
(Insert name of department)  
(Insert name of school)  
(Insert school address)

Dear Admission Officers:

I take great pleasure in recommending Miss \*\* who is presently applying for admission in your graduate program. As her class adviser and professor in several undergraduate courses, I believe I am one of the best persons who can vouch for her application.

As Assistant Professor in the Department of International Politics of the Beijing Second Language Study University, I handle several undergraduate courses like *Modern International Relations, The Relations between China and Its Neighboring Countries, and Religion and Diplomacy*. It was in these courses that I came to know, Miss \*\*, and from then on, she left me with a highly favorable impression due to her excellent academic achievement and unwavering diligence in her studies.

Generally speaking, she is one bright and talented student. I have known her since she was a freshman so I was a witness to how she developed through the years from a timid, naïve, and average student to a sociable and smart lady through perseverance and hard work. This was especially evident when she ranked first in class during her sophomore year, which she was able to maintain since then. During her junior year in 2006, she was awarded with a first-class scholarship by our university, of which only two students from our department were the recipients.

As a versatile young lady, Miss \*\* is actively involved in extracurricular activities as well. Specifically, public speaking and writing are her specialties. I remember that in my *Modern International Relations* class, she once made an impressive speech about the "The American Civil War and the Unity of China", in which she creatively connected the two concepts together, particularly stating that the American Civil War reunified two different systems with the same cultural tradition. In the same manner, she elucidated on the point that the same can be done in addressing the Taiwan-China issue. Indeed, Miss \*\*'s analytical thinking and creativity are very impressive.

删除的内容: a...committees  
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删除的内容: I am...an  
a...p...at ...  
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... 3

删除的内容: think... has earned  
a ...reference from  
me,...consistent ...commitment  
and ...academic achievement in  
her time at this department  
... 4

删除的内容: As the advisor of  
her class and professor of  
several undergraduate courses  
(*Modern International relations,*  
*The relations between China*  
*and its neighboring countries*  
and *Religious and Diplomacy*), I  
have know this lady since she  
was a freshman. She soon  
stood out among her  
classmates in the department,  
showing herself to be a diligent  
and industrious student. I have  
seen her mature in her  
professional career. .  
.

was ...an impressive student in  
many ways...Initially, her  
academic results were  
unspectacular, but through  
determined effort she made  
considerable progress,...and  
during her second  
year ...was ...herself  
No.1 ...academic results and  
... 5

删除的内容: Being ...has varied  
interests...P...*In one class of  
my course* "  
... 6

删除的内容: r..."...k......proces  
ses ...has ... and...is  
example...help us find ways  
to...solve Taiwan and  
China...Her hobbies also did  
... 7

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With regard to her character, Miss Ji is a highly sociable, warm-hearted, and convivial person who is an equally good team player as she is an independent worker. There is therefore no doubt that with her vast potential coupled with her passion for her chosen field, her strong work ethics, and the right attitude toward her studies, she will greatly contribute to the study of China in the Internal Relations arena and forge a successful career in this field. Moreover, Miss Ji's broad background in social science and culture, her proficiency in both English and French, and her excellent research capability will certainly be her edge, as she seeks to attain her goal of excelling in her International Relations studies.

With all of these, it is with great pleasure that I recommend this promising student for admittance to your Master's program. The excellent quality of teaching and research in your school will surely endow her profound insights with which she can further hone her potentials. Please contact me should you require further information about her.

Sincerely yours,  
XXX  
Assistant Professor  
Beijing Second Language Study University

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- 删除的内容: I believe that
- 删除的内容: I
- 删除的内容: I am sure that she possesses a
- 删除的内容: and, given further education,
- 删除的内容: IR
- 删除的内容: .
- 删除的内容: I
- 删除的内容: and
- 删除的内容: assist her in the graduate study
- 删除的内容: deploys all her efforts
- 删除的内容: objective to
- 删除的内容: become a successful scholar in IR
- 删除的内容: y
- 删除的内容: Driven by a passion for her chosen field, and possessing a strong work ethics, Miss Ji will undoubtedly reach academic excellence in your renowned institution of international studies, and contribute greatly to the study of international studies as well. So
- 删除的内容: warmly
- 删除的内容: young and
- 删除的内容: I am very pleased to provide any
- 删除的内容: that you need